



# City of Marco Island Florida

## ***JOINT POLICE AND FIRE PENSION BOARD***

### ***MEETING MINUTES***

***February 1, 2018***

#### ***Fire Department Training Room***

**1. CALL TO ORDER**

The meeting was called to order at 1:01 PM.

**2. ROLL CALL**

**Fire Trustees Present**

Raymond Ladurini, Chairman  
Laura Litzan, Secretary  
Tim Kirstein  
Jim Pope  
William Edwards

**Others Present**

Pedro Herrera, Sugarman & Susskind, P.A.  
Charles Mulfinger, Graystone Consulting  
Scott Owens, Graystone Consulting  
Amber McNeill, The Resource Centers, LLC  
Guillermo Polanco, City of Marco Island

**Police Trustees Present**

Al Schettino, Chairman  
Laura Litzan, Secretary  
Glenn Zirgibel  
Mark Haueter  
Gerard Shannon

A brief summary of the meeting is as follows:

**3. NEW TRUSTEES**

Mr. Edwards, the new Fire Trustee, and Mr. Shannon, the new Police Trustee, introduced themselves to the Board.

**4. PUBLIC COMMENT**

There were no members of the public present.

**5. APPROVAL OF MEETING MINUTES**

**MOTION TO APPROVE THE JOINT FIREFIGHTERS' AND POLICE OFFICERS' BOARD MEETING MINUTES FROM NOVEMBER 2, 2017 BY MR. HAUETER AND SECONDED BY MR. ZIRGIBEL. MOTION PASSED UNANIMOUSLY.**

**6. REPORTS**

**a. Investment Consultant Report – Charles Mulfinger & Scott Owens, Graystone Consulting**

Mr. Mulfinger explained Graystone's duties to the Board and the Plan's current asset allocation. Ms. Litzan reminded the Board that both Plans are currently funded over 100%.

Mr. Herrera entered the meeting at 1:14 PM.

Mr. Owens reviewed the economy for the quarter, which had been driven by earnings. Growth has outperformed value and consumer confidence is the highest since 2001-2002.

Mr. Polanco entered the meeting at 1:18 PM.

**Fire Summary of Relevant Facts**

Mr. Owens informed the Board that the current portfolio totaled \$18,972,137.79 with a net rate of return of 3.49%. Mr. Owens reviewed the Plan's managers in detail.

Mr. Schettino entered the meeting at 1:36 PM.

Mr. Owens went over the compliance checklist with the Board. The total portfolio as of 1-30-18 was \$19,588,381 with a net rate of return of 6.6% FYTD. Mr. Mulfinger recommended a tactical asset shift to the Board.

**MOTION TO REDUCE BLACKROCK LARGE CAP AND RENAISSANCE TO 16.5%, REDUCE WELLS CAPITAL TO 5% AND INCREASE TEMPLETON AND HARDING LOEVNER TO 6% WAS MADE BY MS. LITZAN AND SECONDED BY MR. POPE. MOTION PASSED UNANIMOUSLY.**

**MOTION TO FUND THE REAL ESTATE, WHEN CALLED, BY TAKING THE NECESSARY FUNDS OUT OF FIXED INCOME WAS MADE BY MS. LITZAN AND SECONDED BY MR. POPE. MOTION PASSED UNANIMOUSLY.**

**Police Summary of Relevant Facts**

Mr. Owens informed the Board that the current Portfolio totaled \$15,270,052.05 with a net rate of return of 3.44%. Mr. Owens reviewed the Plan's managers briefly. Mr. Owens went over the compliance checklist with the Board. The total portfolio as of 1-30-18 was \$15,761,327 with a net rate of return of 6.4% FYTD.

**MOTION TO REDUCE BLACKROCK AND RENAISSANCE DOWN TO 16.5% AND INCREASE TEMPLETON AND HARDING LOEVNER TO 6.5% WAS MADE BY MR. HAUETER AND SECONDED BY MR. ZIRGIBEL. MOTION PASSED UNANIMOUSLY.**

**MOTION TO FUND THE REAL ESTATE, WHEN CALLED, BY TAKING \$300,000 OUT OF BLACKROCK FIXED INCOMEWAS MADE BY MR. ZIRGIBEL AND SECONDED BY MR. SCHETTINO. MOTION PASSED UNANIMOUSLY.**

**b. Attorney Report – Pedro Herrera, Sugarman and Susskind, PA**

Mr. Herrera reminded the new Trustees that they will need to complete a financial disclosure form. Mr. Herrera reviewed the Sunshine Law and reminded Trustees that they cannot communicate regarding the Plan outside of public meetings.

Mr. Mulfinger and Mr. Owens left the meeting at 2:40 PM.

The Board discussed the outstanding ordinance that the City has.

**MOTION TO AUTHORIZE FOSTER & FOSTER, SHOULD IT BE NECESSARY, TO COMPLETE ANOTHER IMPACT STATEMENT, WAS MADE BY MR. SCHETTINO AND SECONDED BY MR. ZIRGIBEL. MOTION PASSED UNANIMOUSLY.**

**MOTION TO AUTHORIZE GRS, SHOULD IT BE NECESSARY, TO COMPLETE ANOTHER IMPACT STATEMENT, WAS MADE BY MR. POPE AND SECONDED BY MR. KIRSTEIN. MOTION PASSED UNANIMOUSLY.**

The Police Board discussed the funding of the Share Plan. Mr. Herrera informed the Board of possible legislation that may effect presumptions for disability and amend disclosure requirements.

**c. Administrator Report** – Amber McNeill, The Resource Centers

The Board discussed the total compensation issue at length. The Board directed that the Valuations and GASB's be presented at the February meeting going forward. Ms. McNeill provided the 2018 conference list to the Board.

**7. PLAN FINANCIALS** – Amber McNeill, Resource Centers

Ms. McNeill presented the Warrants for the Boards' review.

**MOTION TO APPROVE THE POLICE WARRANTS AS PRESENTED BY MR. ZIRGIBEL AND SECONDED BY MR. SCHETTINO. MOTION PASSED UNANIMOUSLY.**

**MOTION TO APPROVE THE FIRE WARRANTS, AS PRESENTED, BY MR. LADURINI AND SECONDED BY MR. POPE. MOTION PASSED UNANIMOUSLY.**

## **8. NEW BUSINESS**

Mr. Pope has passed the CPPT program.

## **9. OLD BUSINESS- NONE**

## **10. BOARD MEMBER COMMENTS**

The Police Board discussed the possibility of adding a DROP program. Mr. Herrera informed the Board that there is not currently one in the Plan, and that this would be a collective bargaining issue.

The Fire Board discussed establishing a DROP, and whether or not individuals would continue to receive Share allocations while in the DROP.

**11. The Next Regular Meeting is scheduled for May 3, 2018 at 1:00 PM**

**12. ADJOURNMENT**

**MOTION TO ADJOURN THE MEETING WAS MADE BY MR. HAUETER AND  
SECONDED BY MR. POPE. MOTION PASSED UNANIMOUSLY.**

Respectfully submitted,

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Al Schettino  
Chairman  
Police Pension Board

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Raymond Ladurini  
Chairman  
Fire Pension Board